

123 Main Street
New York City, TX 75555

November 8, 2007

Ms. Emily DiNapoli
Vice President
Northwest Gear, Inc.
2749 Mission Street
Seattle, WA 98122

Dear Ms. DiNapoli:

I am writing to inquire about job opportunities in graphic design at Northwest Gear, Inc. Currently, I am employed as a sales associate at the Mergatroyd & Wren store in downtown Seattle. However, design is my true passion.

While studying graphic design at a local university, I worked as an assistant to a Web designer. I gained valuable experience working with other designers, creating designs of my own, and meeting deadlines. Now that I have a degree in graphic design, I would like to obtain a full-time position in design. Working at Northwest Gear would be a dream come true. I've enclosed a sample flyer that I did for a local CD shop.

In addition to my degree and experience, I believe that I have talent and style. Being young, I also have a good idea of the types of clothes that appeal to teens. I would be happy to meet you and show you my portfolio at any time.

I look forward to hearing from you soon.

Sincerely,

Scott Zeid

Enc.